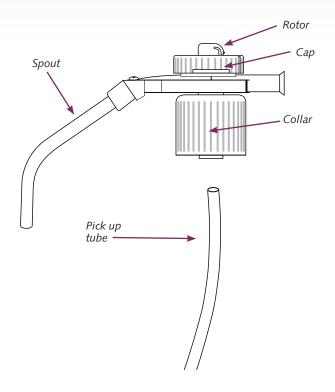
# Vine Station BOTTLE REPLACEMENT GUIDE

# Attaching Clean-Pour Dispensing Heads

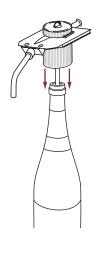
#### CLEAN-POUR DISPENSING HEAD ANATOMY



## 2 INSTALL HEAD ONTO BOTTLE

Insert a clean pick up tube into the bottle (it is normal for the upper end of the tube to extend beyond the tip of the bottle at this point). Insert the upper end of the pick up tube **firmly** into the opening on the bottom of the head, as shown in the Clean-Pour Dispensing head anatomy diagram. The tube will wrap around the inside of the bottle to allow for complete depletion of the liquid from the bottle.

Next, carefully insert the dispensing head (with the pick up tube attached) into the bottle. Press down on the head with one hand. While pressing, tighten the collar (turn clockwise) with your other hand. As you turn, the gasket will expand inside the bottleneck, sealing and holding the bottle from the inside.



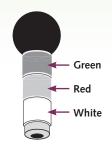


#### SELECT A GASKET SIZE

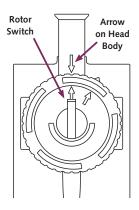
Open the bottle and place it on a flat, dry surface. If you have a Head Selection Tool<sup>1</sup>, insert it into the bottleneck to determine the correct gasket size. If you do not have a Head Selection Tool, try inserting different heads into the bottle, from wide to narrow (green, red, white), until you find the correct size that fits. **Note:** *The gasket should be fully un-tightened* (collar all the way up, touching the main body) before you insert the head.

The correct sized gasket should create a secure fit that you do not have to force or over-tighten. Do not lean on the head or use force, as this may damage the gasket.

Once the proper dispensing head has been selected, assure that the gasket is in good condition, the cap is properly mounted, and the rotor switch is in the correct position, with **arrows at 12 and 1 o'clock**.



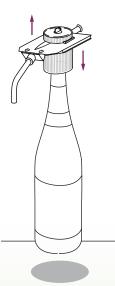
Correct Rotor Switch Position:



#### CHECK & SECURE

Do not over-tighten. If more than two threads become visible, either the gasket is damaged or could be the wrong size. Untighten the collar, remove the head, remove pick up tube, check gasket for damage, verify the correct size, if necessary, replace with undamaged head, wipe the gasket and bottleneck dry and try again.

Finally, verify the clean-pour head is secure by lifting the bottle 1-2" in the air, holding it only by the head to check if it holds the bottle properly. You should not feel any looseness between the gasket and the neck of the bottle. If necessary, repeat the above steps.

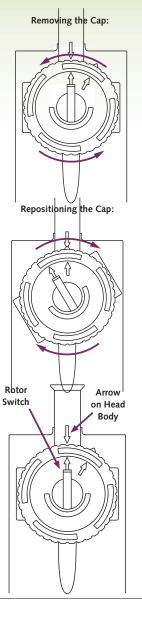


no more than two visible threads

## Cleaning & Care

To assure your WineStation operates at the highest level of efficiency, you should clean the Clean-Pour Dispensing heads regularly.

- The Clean-Pour Dispensing Head requires little more than either a warm water rinse or a run through a dishwasher.
- First remove the pickup tube. Remove the cap from the head body by turning the cap counterclockwise. The cap will pop off.
- Place all three pieces in a dishwasher (do not use sanitizer) or warm water rinse.
- Before replacing the cap, spray a small amount of Silicone spray beneath the cap (see manual).
- To secure the cap, re-position the cap on the head, with the triangular pointer on the side of the cap pointing towards the arrow on the head body as shown. Push the cap down and turn it clockwise. Line up the rotor switch (at the center of the cap) with the arrow on the head body.
- Please note, the colored gasket does not need to be removed for cleaning.



# Bottle Replacement

- To begin using the WineStation, insert the Manager Accuserve Smartcard into the Smartcard slot (note:Chip should face the LCD Screens).
- Service Mode and Dispense Mode will appear on the LCD screen. Select Service mode.
- Then select "Bottle Service" menu and then select "Refill."
- After you have selected "Refill", you may insert the wine bottle with the attached Clean-Pour Dispensing Head into the WineStation position
- Close the spout cover and glass door to continue.
- Next, select "Purge." This action removes all remaining oxygen from the bottle and pulls the first pour into the pickup tube.
- Next, hold glass under the spout and select "Test." This action will dispense approximately 1/4 ounce for testing purposes.
- The wine is now ready for serving. You can now repeat this process for the other 3 bottle positions.
- To serve the wine, you can use an AccuServe Smartcard in either Manager or Pour Card formats (refer to full manual).
- Insert Smartcard and select "Dispense Mode" and select the desired pouring option.

## **Online Customer Tutorial Videos**



**Dispensing Head Instructions** http://www.napatechnology.com/ dispensing-head-instructions/



Gas Preservation Instruction http://www.napatechnology.com/ gas-preservation-instructions/



Bottle Replacement Instructions http://www.napatechnology.com/ bottle-replacement-instructions/



## Manager Card Operations

http://www.napatechnology.com/ manager-card-operations/







Entering Wine Into Database http://www.napatechnology.com/ entering-wine-database/



### **Entering Positions & Reports**

http://www.napatechnology.com/ entering-positions-reports/



#### Manager Card Operations (Professional)

http://www.napatechnology.com/ manager-card-operations-pro/



